

## **Property Maintenance held on 26 September 2026**

**Report to:** Services

**Date of Report:** 02.06.2026

**Officer Writing the Report:** Administration Officer

**Purpose of the report:** To receive a report of the outstanding actions following disbandment of the Property Maintenance Sub-Committee.

### **Officer's Recommendations:**

Members are asked to:

1. Approve the minutes of the Property maintenance meeting held on 26 September 2026 as a true and correct record, as attached;
2. Consider outstanding resolutions within the report summary and confirm any actions and associated expenditure.

### **Report Summary**

Following the disbandment of the Property Maintenance Sub-Committee, as agreed at Full Town Council 9 April 2026 (minute nr 19/26/27), an action remains outstanding.

Minute number 13/25/26;

**TO RECEIVE AN UPDATE ON THE HEADS OF TERMS FOR THE WATERSIDE TOILET AND SHEDS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

To support in principle the Waterside Sheds and Public Toilets Heads of Terms, delegating to the D&EM and the working group to further review, reporting back to the next Property Maintenance Sub Committee meeting.

**To note the D&EM and working group continue to review the heads of terms and report back to the next Services Committee meeting.**

**To note all Property Maintenance Sub Committee resolutions have been actioned and now fall within the Services Committee's remit.**

**Signature of Officer:**

Administration Officer